

## Confidentiality Form

### 2-1-1 NORTHEAST MICHIGAN CONFIDENTIALITY POLICY

The business, professional and volunteer services rendered by 2-1-1 Northeast Michigan entail confidential and classified information. All staff and volunteers of 2-1-1 Northeast Michigan are prohibited from divulging information regarding callers, volunteers, and Agency procedures with the understanding that irreparable injury could result from a breach of this code of confidentiality.

Any information about a client that may be overheard or observed by a visitor shall remain confidential. There are a limited number of exceptions to breaching the confidentiality of program participants. These exceptions are as follows:

- Duty to report child abuse and/or neglect.
- Duty to warn of an imminent threat of harm to self or others.
- When given express permission by the program participant to release information.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_